

# BROADWAY PARISH COUNCIL

[www.broadwaysomerset-pc.gov.uk](http://www.broadwaysomerset-pc.gov.uk)

Councillors are summoned, and members of the public invited, to attend the Ordinary Meeting of the Parish Council to be held at 7.30pm, Tuesday 3<sup>rd</sup> February 2026 at Broadway Village Hall.

## PUBLIC FORUM

Members of the public may make representations, ask questions or give evidence in respect of matters on this agenda or any other item which may be included in a future agenda. A speaker in the public forum may only represent their own point of view and shall speak for no more than 3 minutes. The Public Forum shall last a maximum of 15 minutes, and the Chair of the meeting has absolute discretion to request the speaker to stop or adjourn the public forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda.

## REPORT FROM SOMERSET COUNCIL COUNCILLOR(S)

Verbal report from Somerset Council Councillors.

Where a written report is provided, this will be made available on the Parish Council website.

## AGENDA

- 1. Attendance and apologies**
- 2. Declarations of interest / dispensation requests**
- 3. Community Champion presentation**
- 4. Parish Council Vacancy**
- 5. Approval of minutes:** To confirm minutes as a true record of the previous meeting.
- 6. Planning matters**
  - a. Applications to consider: None
  - b. Updates and enforcement issues and to consider any actions required
- 7. Finance & audit**
  - a. Financial statement to 31/1/26
  - b. To approve payments requiring authorisation
  - c. To note changes to bank charges and fees
- 8. To consider grant application from church**
- 9. Policies**  
**To consider adoption of the following:**
  - a. Scheme of Delegation
  - b. IT Policy
- 10. To consider action required for the play park fence**
- 11. To discuss and consider any actions in relation to ownership and ongoing maintenance of new community car park at Glebe Land**
- 12. To consider making an application to the National Lottery Awards for All fund to improve accessibility of the play park**
- 13. To agree process for the Clerk's annual review**
- 14. To receive updates and agree actions on the following areas:**
  - a. Village maintenance
  - b. Highways: Update on meeting with Rebecca etc
  - c. Flooding
  - d. Rights of Way
  - e. Play Park
  - f. Speed Indicator Device
  - g. Volunteering and Community Group Updates
  - h. Local Community and Parish Network

- 15. Correspondence/matters for report only**
- 16. Items for the next meeting**
- 17. Date of the next meeting:** Tuesday 3<sup>rd</sup> March 2026, 7.30pm at the Village Hall

**Exempt Business:** The Parish Council proposes that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw. In addition to items listed, the Parish Council may resolve to move other matters into a confidential session if appropriate.

- 18. Clerk's DSE Assessment:** To receive summary and consider any required actions

- 19. Quotations to consider**

- a.** Tree maintenance at Standerwick Orchard
- b.** Play park fence repairs

Kim Larsson, Clerk.  
29<sup>th</sup> January 2026